**Application for Credit or RPL Form**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student Details** | | | | | | | | | |
| Student ID | |  | | Title |  | | | | |
| Surname | |  | | Date of Birth |  | | | | |
| First Name | |  | | Nationality |  | | | | |
| **Contact Details** | | | | | | | | | |
| Email Address | |  | | | | | | | |
| Mobile Phone | |  | | Home Phone |  | | | | |
| **Home Address** | | | | | | | | | |
| Number and Street | |  | | | | | | | |
| Suburb | |  | | State |  | | | | |
| Postcode | |  | | Country |  | | | | |
| **Course Details for Credit or RPL Request** | | | | | | | | | |
| Name of Course | |  | | | | | | | |
| Course Code | |  | | | | | | | |
| **List of Lyons College Units where Credit or RPL is sought** | | | | | | | | | |
| **Unit Code (Core/Elective)** | | **Name of Unit** | | | | | **Approved** (Office Use Only) | | |
|  | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
| Unspecified Electives | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
|  | |  | | | | | Yes | | No |
| **Prior Study** | | | | | | | | | |
| **Name of Institution** | **Course** | | **Details of Study** | | | **Results** | **Completed** | | |
|  |  | |  | | |  | Yes | No | |
|  |  | |  | | |  | Yes | No | |
|  |  | |  | | |  | Yes | No | |
| **Student Declaration** | | | | | | | | | |
| * I have read the Credit and RPL Policy and Procedure and understand them. * I have read the instructions provided on this Application Form and supplied all required evidence. * The information I have provided in this Form is true and correct to the best of my knowledge. I acknowledge that the provision of incorrect information may result in my application being rejected * I have not sent any original documentation, but I have sent certified copies of originals. I understand that Lyons College will retain all documents lodged in this application. * I am aware that I may be charged a fee for processing this application, but Lyons College will inform of this me prior to commencing the assessment. * I am aware that the credits granted for CORE Units will apply only towards the award of the qualification. The professional bodies (eg. CPA) or others may not recognize these credits if they are not delivered by an Australian Higher Education Institute accredited by them (eg. CPA) | | | | | | | | | |
| Signature (Student) | | | | Date: | | | | | |

**Office Use only**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **List of Lyons College Units where Credit or RPL is sought** | | | | | | | | |
| **Unit Code (Core/Elective)** | | **Name of Unit** | | | | **Approved** (Office Use Only) | | |
|  | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
| Unspecified Electives | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
|  | |  | | | | Yes | | No |
| **Prior Study** | | | | | | | | |
| **Name of Institution** | **Course** | | **Details of Study** | | **Results** | **Completed** | | |
|  |  | |  | |  | Yes | No | |
|  |  | |  | |  | Yes | No | |
|  |  | |  | |  | Yes | No | |
| Signature Dean | | | | Date: | | | | |
| Signature Course Coordinator | | | | Date: | | | | |
| LTC Resolution No. (Where more than 50% credits are given) | | | | Date: | | | | |

Note: Signed and Approved copy to be updated on LMS (Meshed) with Unit Credits.