

Course Deferral Form for International Students

General Instructions:

1. This form is used by prospective international students who want to defer their studies either the commencement date or defer trimester or term at Lyons College.
2. For the students who apply for the course deferment after the course commencement date or after term start date.
3. Please read and complete this form in BLOCK LETTERS using a black or blue pen.
4. Students are requested to attach all supporting documents relevant to your deferral application.
5. Please submit the completed form to ***internationaladmissions@lyons.edu.au***

Please tick (✓) the relevant information

Personal Details		Application Details	
Given Name:		Please select your reason for application:	
Family Name:		<input type="checkbox"/> Deferment of Commencement Date	
Date of Birth:	Student ID:	I expect to commence studies in (DD/MM/YYYY):	
Address:		<input type="checkbox"/> Deferment of Trimester/Term	
Mobile Number:		Please tick (✓) Trimester/Term that you wish to commence the studies	
Email:		<input type="checkbox"/> Trimester 1 (Mar Intake)	Year _____
Course Details		<input type="checkbox"/> Trimester 2 (July Intake)	Year _____
Course Name:		<input type="checkbox"/> Trimester 3 (Nov Intake)	Year _____
Commencement Date on Current Offer:		<input type="checkbox"/> Term ____ (____ Intake)	Year _____
Have you accepted your Letter of Offer: Yes () No ()			
Reason(s) for Deferral			
<i>Detailed description of your request to defer the course</i>			

Student Declaration

1. I declare that the information provided in this application is complete and true. I authorize Lyons College to process my deferral application based on the information provided and amend my enrolment status as required.
2. I have read and understand the Refund Policy and Procedure of Lyons College and accept that tuition fee and Overseas Student Health Cover (OSHC) fee may differ from the original fees that I paid.
3. I understand that if my course deferral application is approved, Lyons College will issue new CoE (s) and my current CoE (s) will be canceled. I also understand that I will maintain my visa conditions.
4. I understand that Lyons College will notify Department of Home Affairs (DHA) of any changes to my enrolment.

Signature:

Date:

Course Deferral Form for Prospective International Students

Official Use Only			
Offshore Assessment Approval (if applicable):			
Staff Name:		Position/Title:	
Application Outcome: Approved (<input type="checkbox"/>) Decline (<input type="checkbox"/>)			
Comments:			
Signature:		Date:	
Admissions Approval of Lyons College:			
Staff Name:		Position/Title:	
Application Outcome: Approved (<input type="checkbox"/>) Decline (<input type="checkbox"/>)		System updated: (<input type="checkbox"/>)	PRISMS updated (if applicable): (<input type="checkbox"/>)
Comments:			
Signature:		Date:	